

PROGRESSION'S VERSION 7.6 ACCOUNTS RECEIVABLE (A/R) COMPREHENSIVELY TRACKS BOTH BALANCE FORWARD AND OPEN ITEM CUSTOMERS AND MAINTAINS A DETAILED CREDIT HISTORY FOR EACH CUSTOMER.

The screenshot shows a 'Customer Maintenance' window with the following data:

- Customer No.: 100
- Name: John Q. Windows Company
- Sort Name: WINDOWS JOHN Q. COMPANY
- Terms: 2/10 N/30
- Billing Address:
 - Street: 3479 Progression Blvd.
 - Suite #200
 - City: Atlanta
 - State: GA
 - Zip: 30329
 - Country: USA
- Type: DISTR (Distributor)
- Ship Via: UPS
- Location: CO
- Contact:
 - John Q. Windows (Phone: 443-771-4944, Ext: 4302)
 - William Windows III (Phone: 443-324-7821)
- Salesperson No.: 400 (Nancy Panels)
- Comments: Call John to verify all PO Numbers

The Customer File enables you to maintain default information to streamline your invoices and order entry process.

Today, it is critical to manage your customers' activity and credit to ensure high customer service levels and maximize cash flow. You can achieve the highest level of performance by installing Progression's Accounts Receivable (A/R) package from Exact Software North America.

A/R maintains vital credit information that provides you with detailed payment information like average days to pay, and full account history.

A/R tracks both open item and balance forward customers and produces monthly statements. You can also generate Customer Aging Reports using up to four user-defined aging periods. It records customer invoices or sales transactions and, for the service sector, A/R produces service invoices. And, A/R handles multiple bank accounts and can easily apply payments to open items.

Take your accounts receivable beyond cash flow management. Manage, calculate, and collect your company's receivables with the utmost in financial accountability with Progression's A/R.

INCREASE PRODUCTIVITY

Above and beyond normal A/R activity, you may need to process multiple receivables on a regular basis. Use the Recurring Sales Processing to generate these transactions.

Users have two options in defining the frequency of recurring invoices. You can issue them on a specific day of the month (15th or 30th of each month), or every "so many" days (for instance, every 14 days, or every 30 days).

SERVICE INVOICES

This feature, beneficial for any service-oriented company, allows you to create and generate invoices for pre-defined services. Maintain the Service File to define standard services, unit of measure, Sales G/L account, and track sales history. If jobs are assigned during service invoicing, the sale is posted to the job history system for job cost analysis. A/R Service Invoicing setup allows the selection and location of 50 fields of information so you can generate your own customized invoice forms.

EFFICIENT CASH RECEIPT MANAGEMENT

A/R's Cash Receipts Processing application supports multiple cash accounts and stores customer payment information. An open invoice worksheet may be printed upon request, showing open invoices for selected customers before you actually begin entering cash receipts.

You also have the opportunity to select non-A/R cash when you receive a payment that does not affect the total of your receivables.

Multiple cash accounts are supported in A/R. The program will automatically prompt you for each new cash receipt transaction keyed to the same account number.



Using this feature, you can apply a credit memo, debit memo, or unapplied payment to the same invoice. It also allows you to apply one credit memo or payment to several different invoices.

QUICK ACCESS TO CUSTOMER DATA

Access all open items dated for any customer through A/R's Customer Account Inquiry.

You can view accounting information by Customer or Document number. Specify a starting date and the order in which you wish to see the information (date order or apply-to order). Click a button to access Customer File information, or another button to view this customer's credit history.

FLEXIBLE FINANCE CHARGES

A/R will automatically calculate finance charges. You may also enter them manually, if necessary. To automatically calculate, simply specify in the A/R setup two finance charge percentages along with dollar cut-off levels, aging method, and grace period.

MORE INFORMATION

For more information on how to put the power of Exact Software North America to work in your front office and mission critical back office, call today:

800.468.0834



Exact Software North America
800 Brickstone Square
Andover, MA 01810
Tel: 888.877.5126
Fax: 978.474.9317
Sales: 800.468.0834 ext 550

Boston, MA
Cambridge, ON
Columbus, OH
Houston, TX
Los Angeles, CA
Orlando, FL
San Francisco, CA

www.exactsoftware.com