

# iConnect PDF Printer Installation Guide v1.1

## Notice

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Release Date: February 2022



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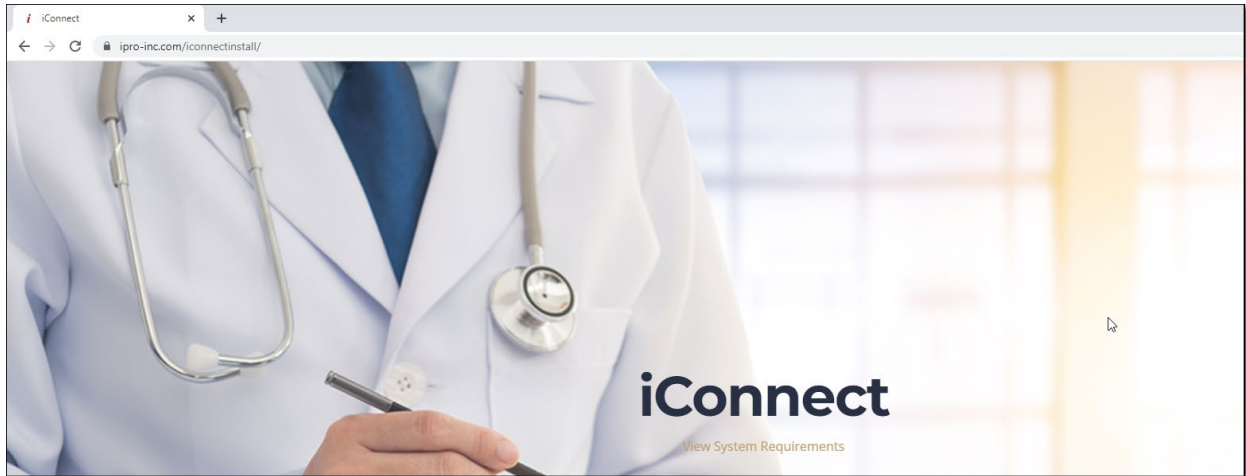
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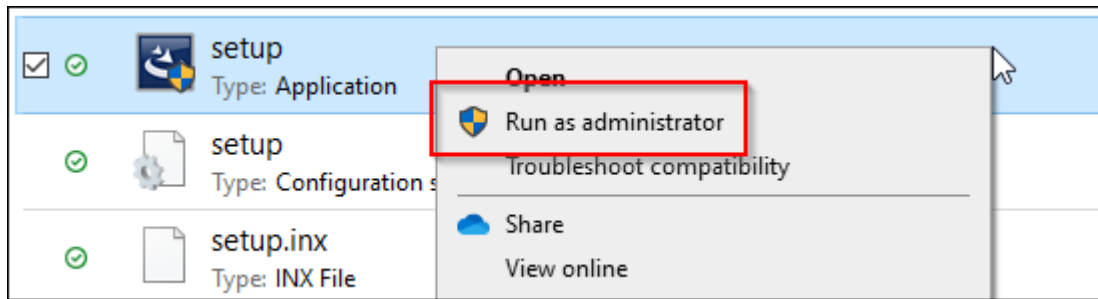
# 1 - Installing the iConnect PDF Printer.

1.1 Overview – The new release of iConnect 2.5.0 will be reconfigured to accept printed pdf orders that are sent via HTTPS to the iConnect server designated for a healthcare system into directories setup for each individual physician office practice. The following instructions will walk the user through downloading, installing, setting up and testing of the virtual printer.

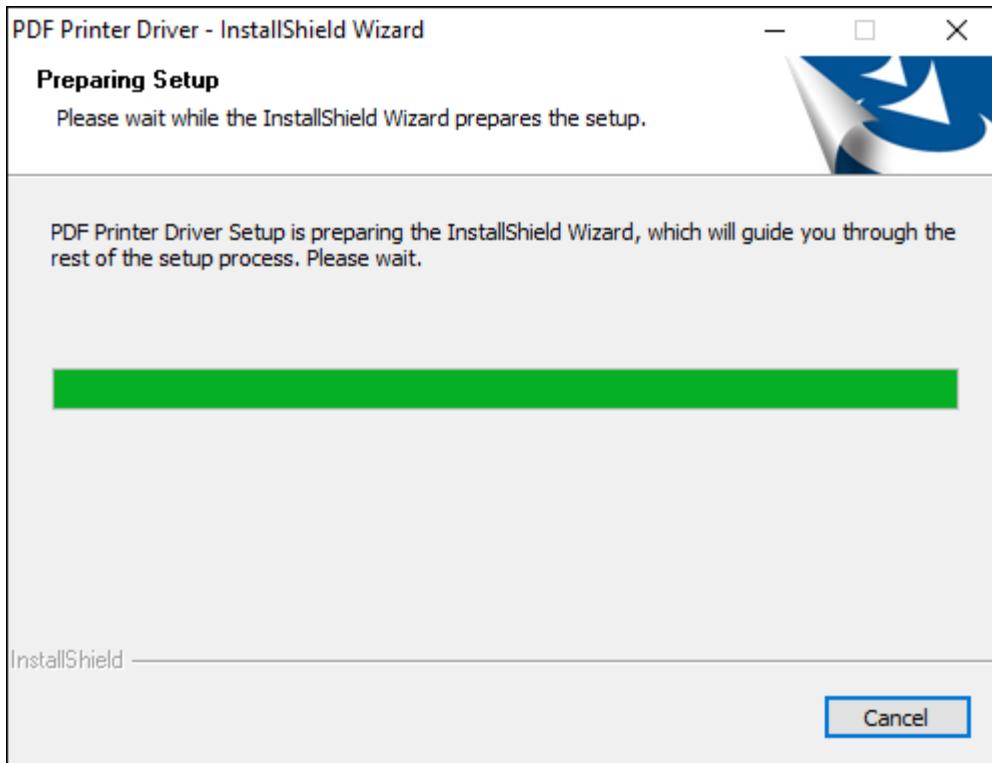
1.2 Download the PDF Printer Driver from the following location: [iConnect \(ipro-inc.com\)](http://ipro-inc.com)



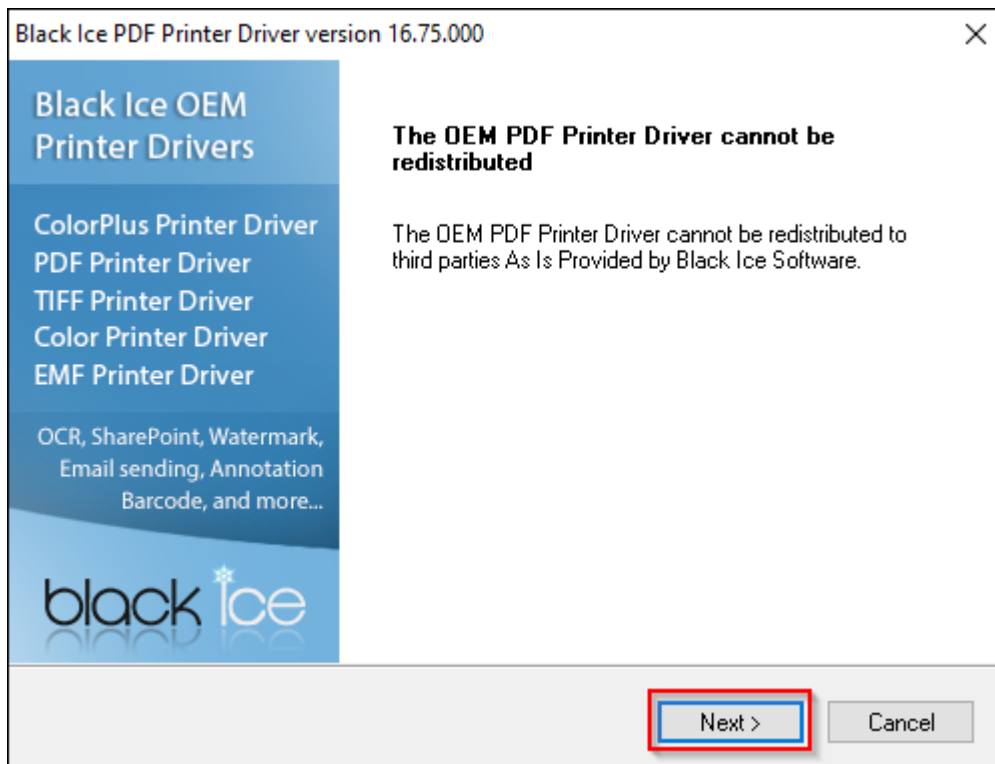
1.3 Installation – Follow the prompts as normal to successfully install the program that will emulate the virtual printer.



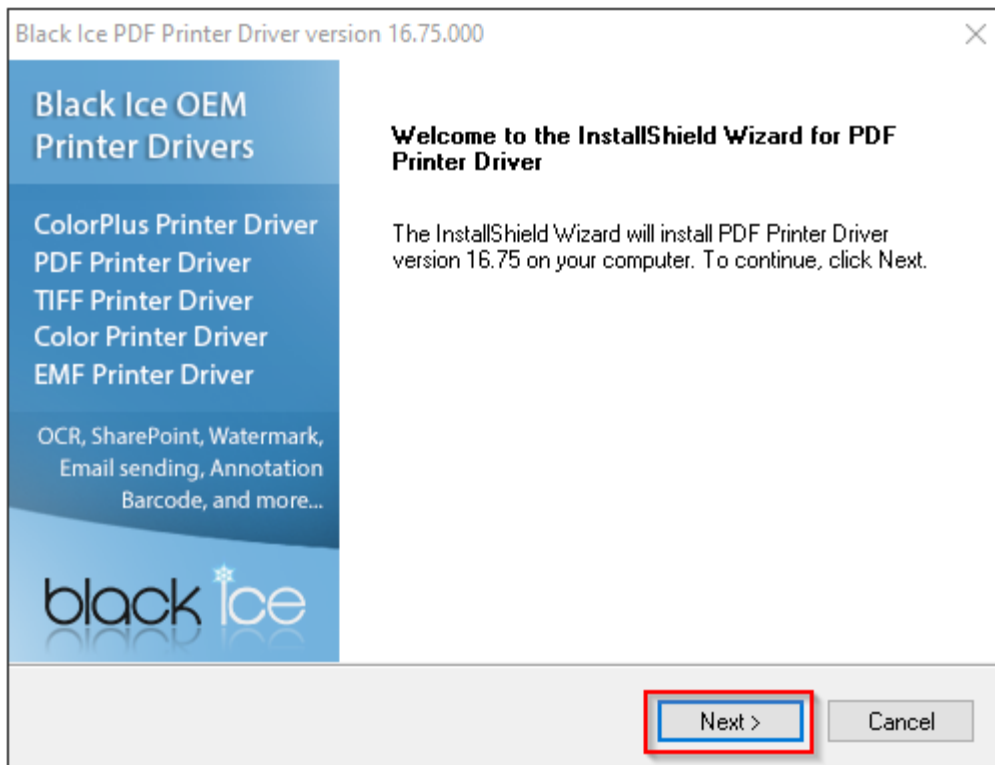
Installation Figure 1.3.1 Run application setup as administrator.



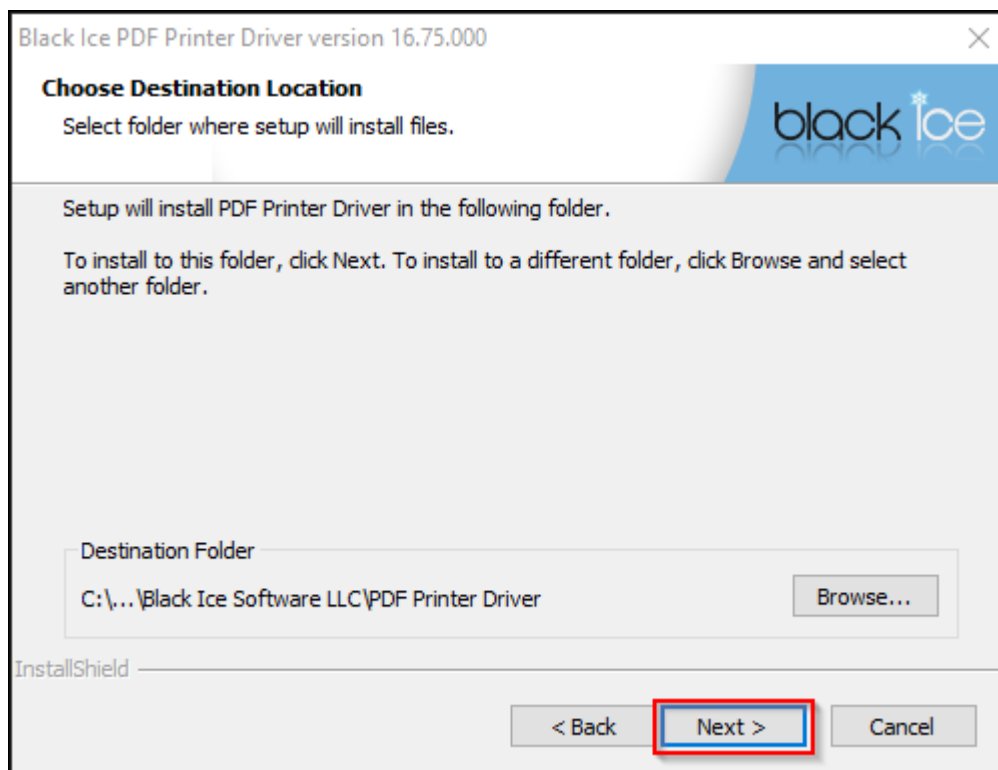
Installation Figure 1.3.2. Preparing setup wizard.



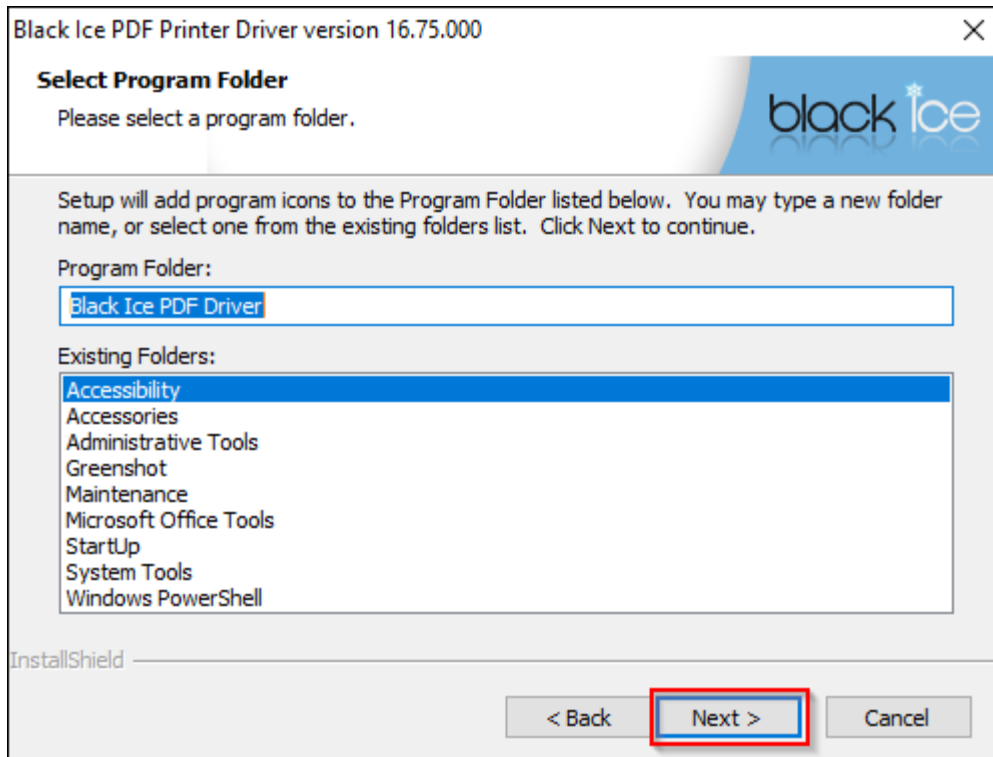
Installation Figure 1.3.3. Select Next.



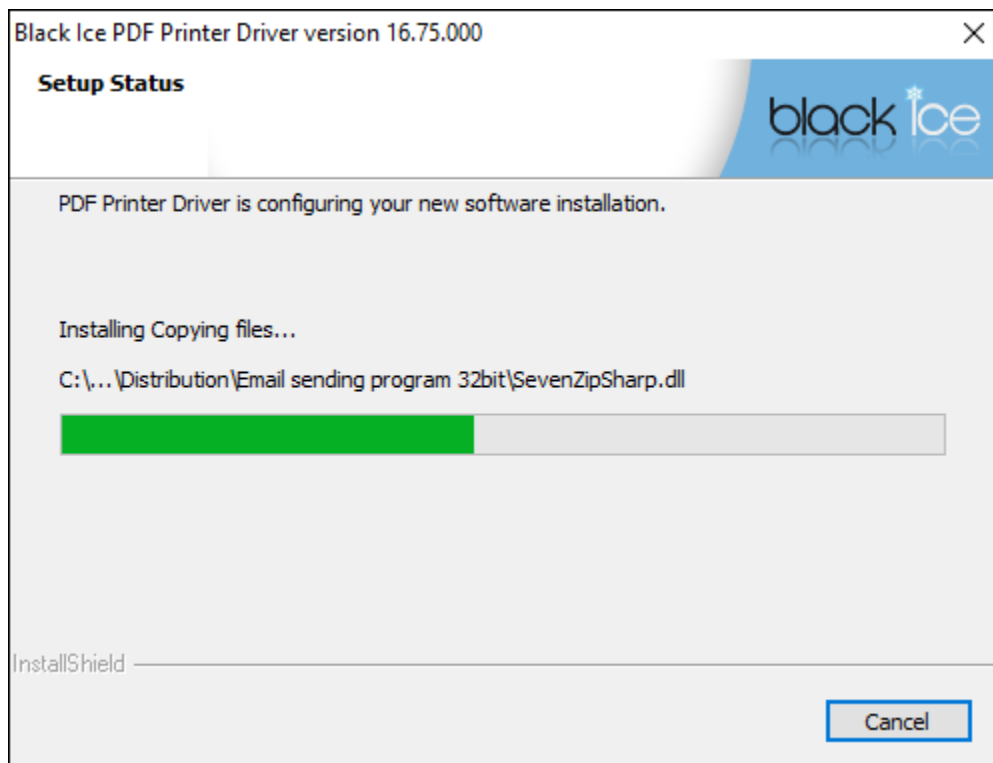
Installation Figure 1.3.4. Select Next.



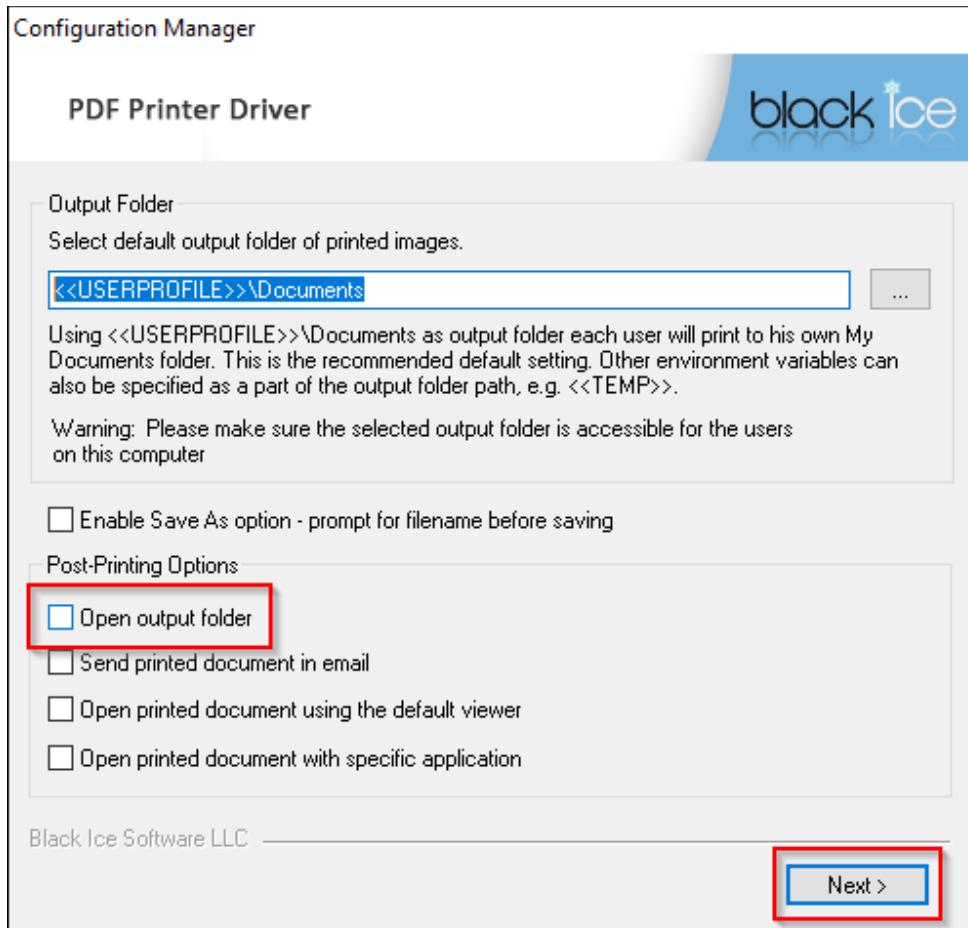
Installation Figure 1.3.5. Select Next.



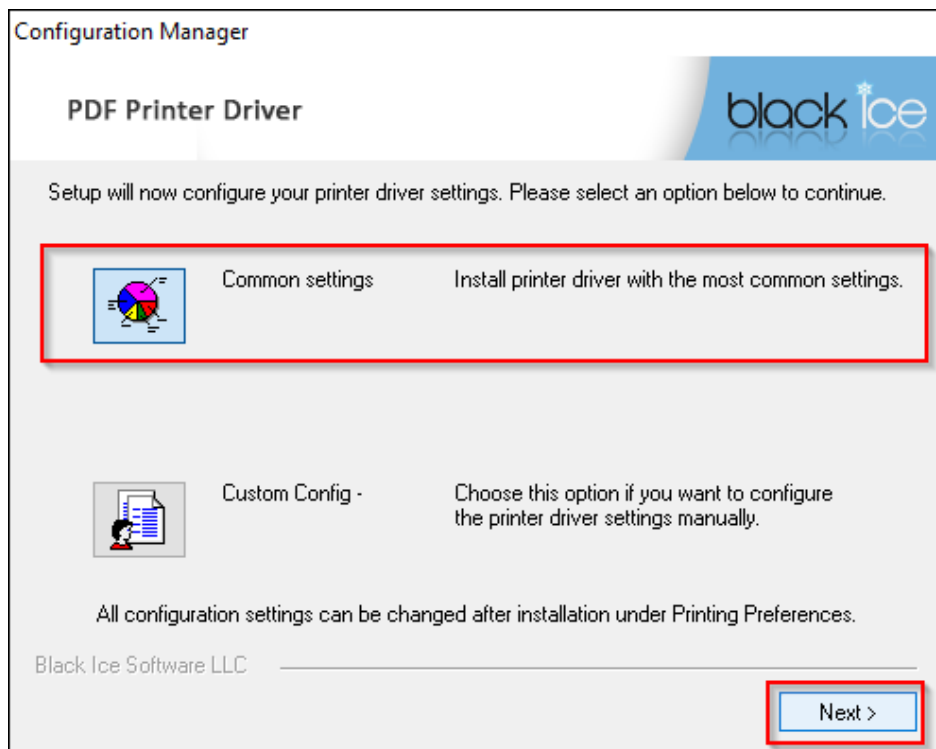
Installation Figure 1.3.6. Select Next.



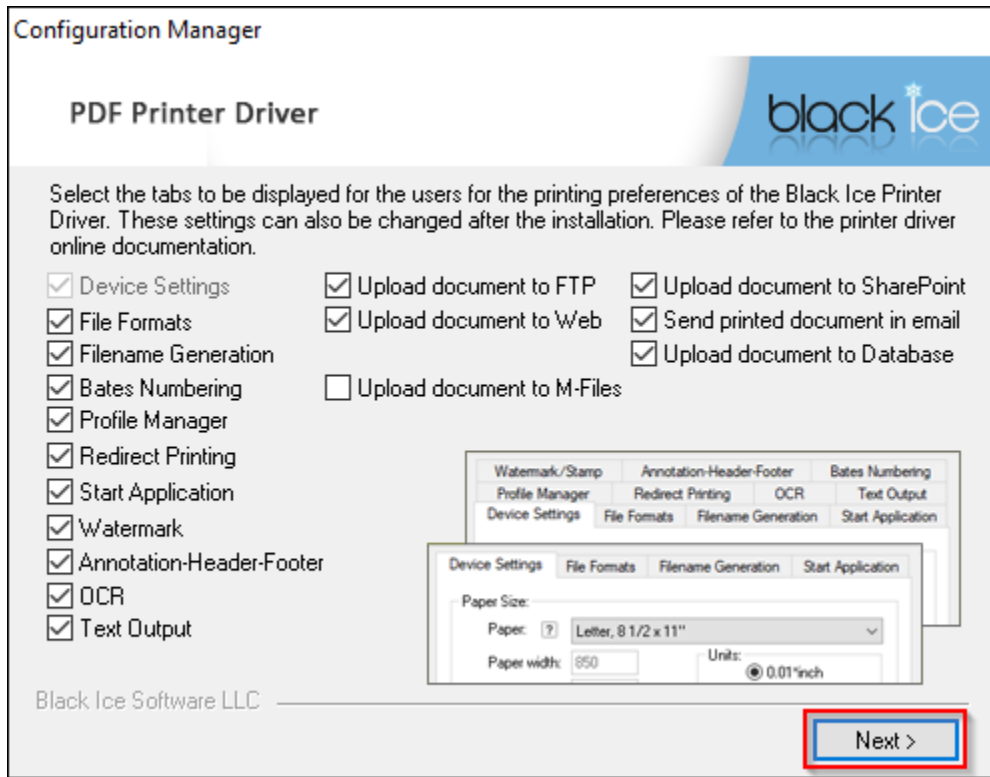
Installation Figure 1.3.7. Software installation.



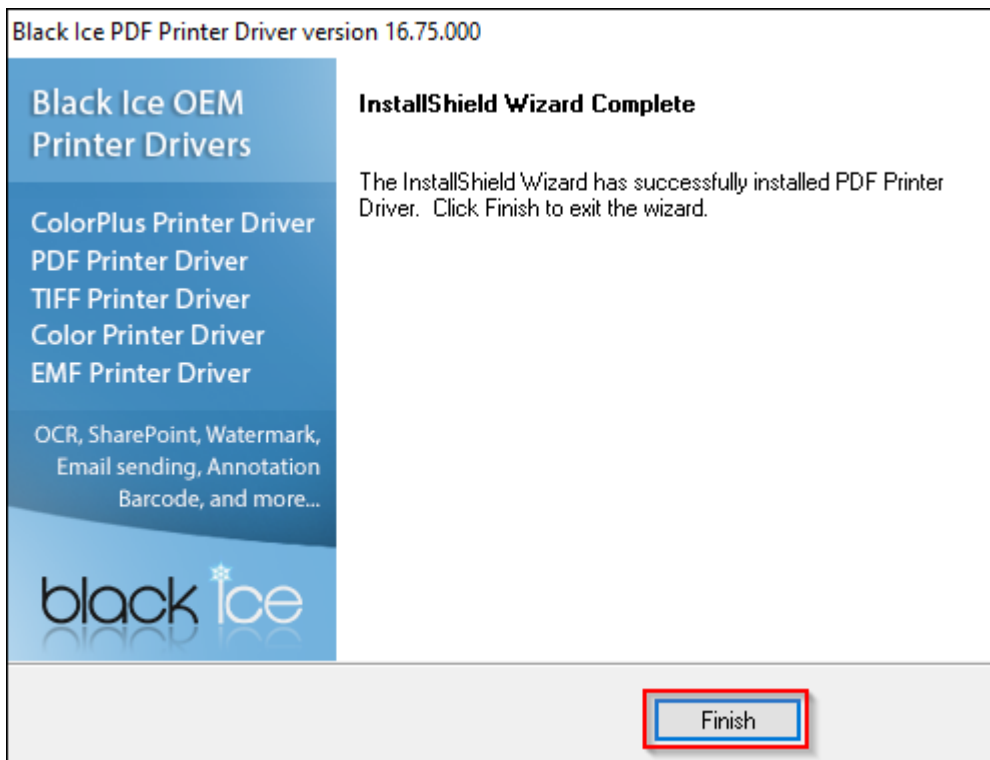
Installation Figure 1.3.8. Ensure Open Output Folder option is **deselected**. Select Next.



Installation Figure 1.3.9. Ensure Common Settings Option is selected. Select Next.



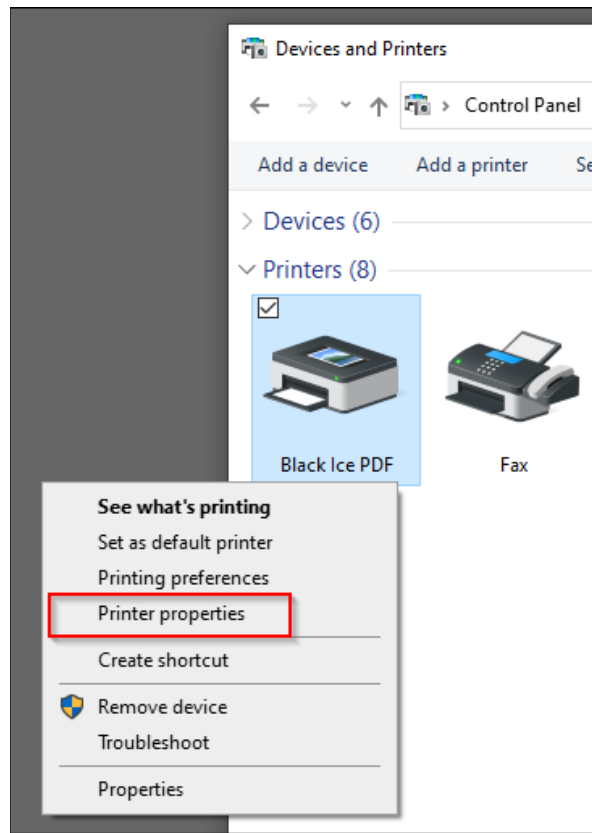
Installation Figure 1.3.10. Select Next.



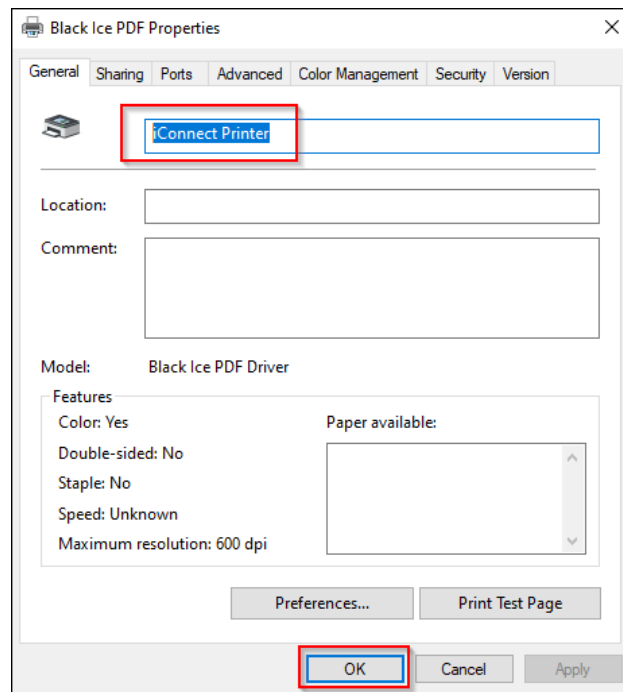
Installation Figure 1.3.11. Select Finish to exit wizard.



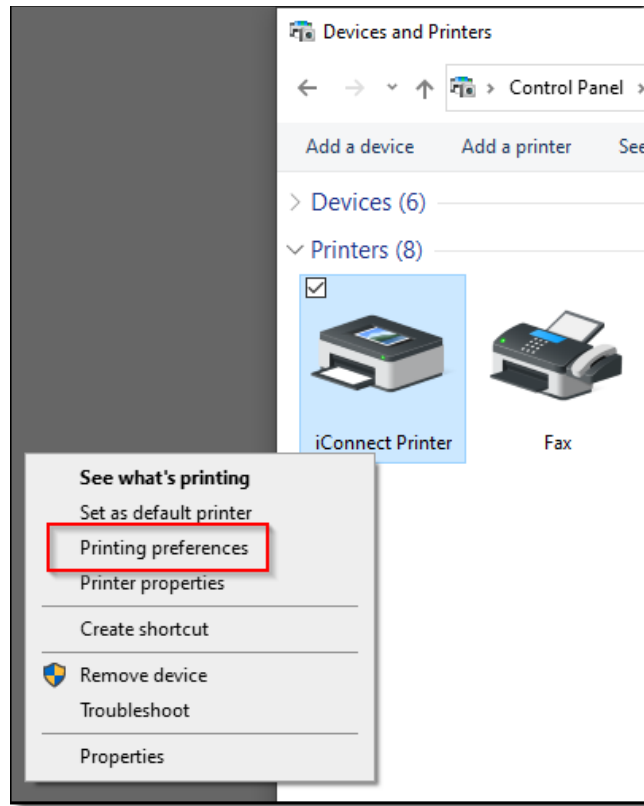
1.4. Setup - Follow the prompts as normal to successfully setup the virtual printer.



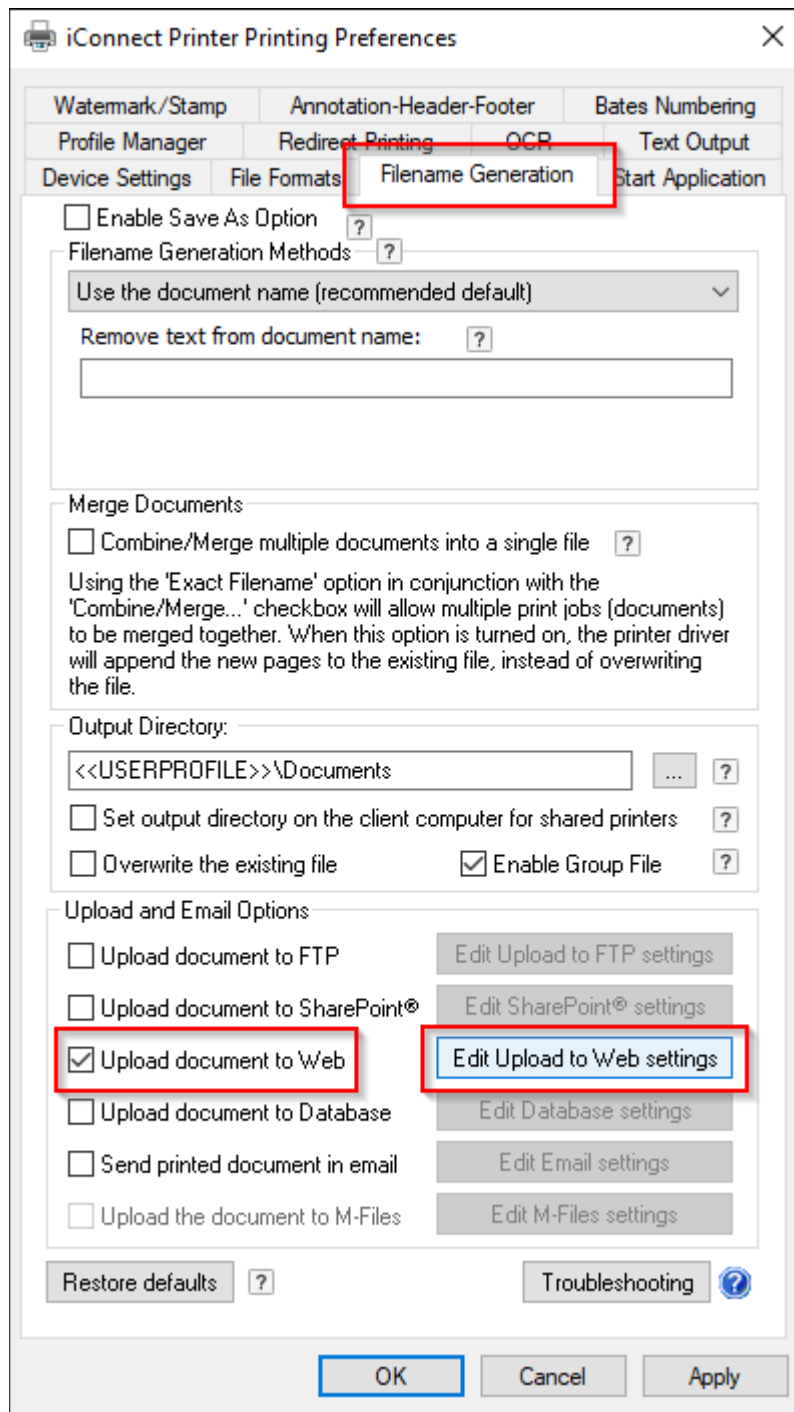
Setup Figure 1.4.1. Navigate to Control Panel, Hardware and Sounds, Devices and Printers. Right click on the Black Ice PDF printer and select Printer Properties.



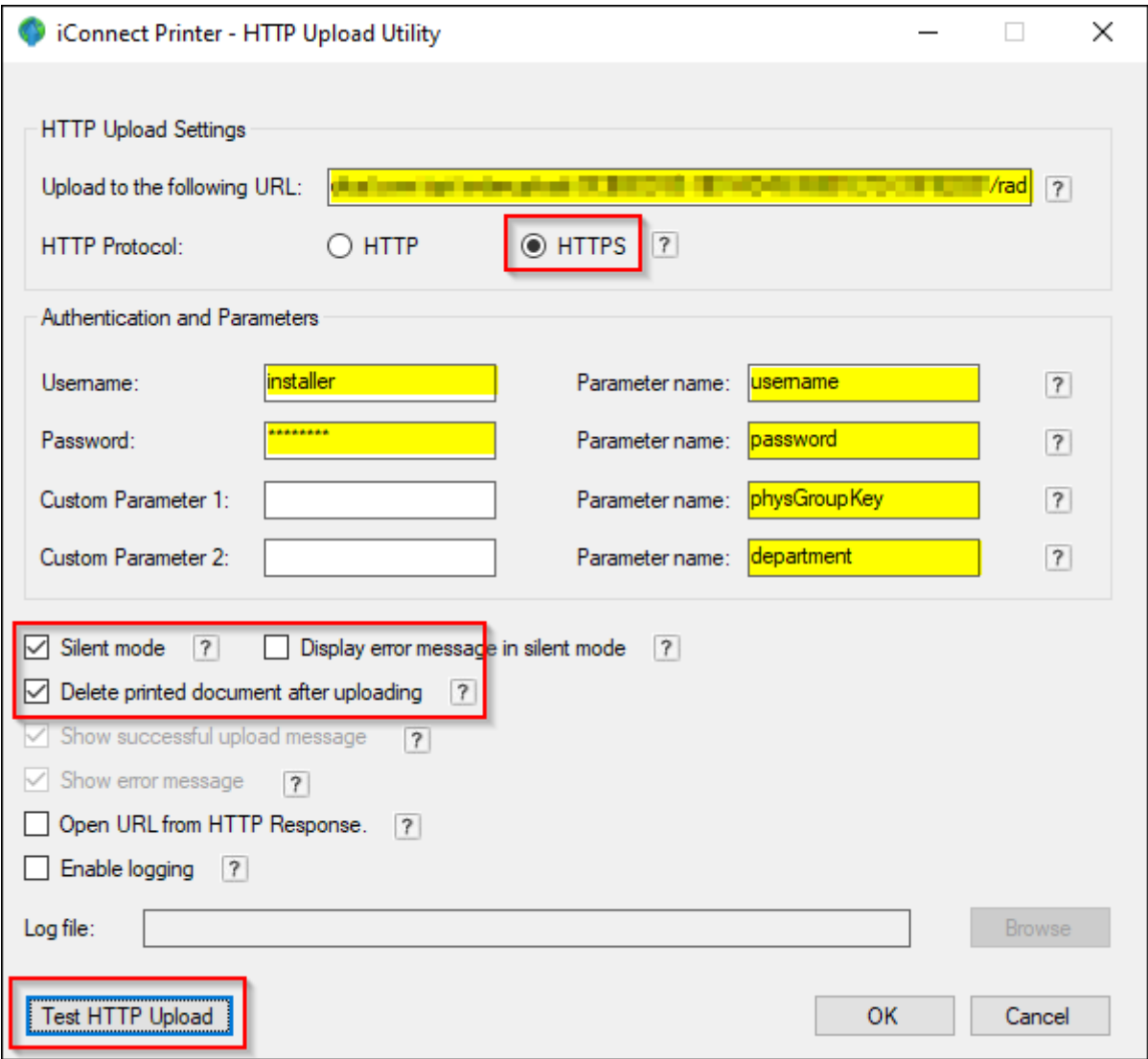
Setup Figure 1.4.2. Under the General tab change the printer name to be associated/identified as the iConnect printer. Select OK and exit the Control Panel window.



Setup Figure 1.4.3. Navigate to Control Panel, Hardware and Sounds, Devices and Printers. Right click on the newly named PDF printer and select Printing Preferences.



Setup Figure 1.4.4. Under the Filename Generation tab, enable the Upload document to Web option. Select Edit Upload to Web settings option to configure upload settings.



Setup Figure 1.4.5. Configure the appropriate upload settings by enabling HTTPS, Silent mode and Delete after uploading options. Test the HTTP connection.

**NOTE:** Professional Services will supply the needed information for connection.

**EXAMPLE -** Fill in the highlighted sections with the following information:

**URL:** <https://iconnectstaging.iordermedical.com/api/orderupload/8cb6dd30-1b914d49-99981e7d-XXXXXX/rad>

**Username:** installer

**Password:** \*\*\*\*\*

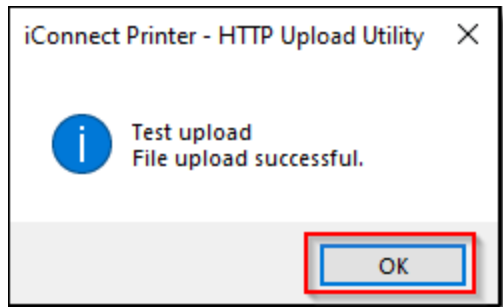
**Parameter name:** username

**Parameter name:** password

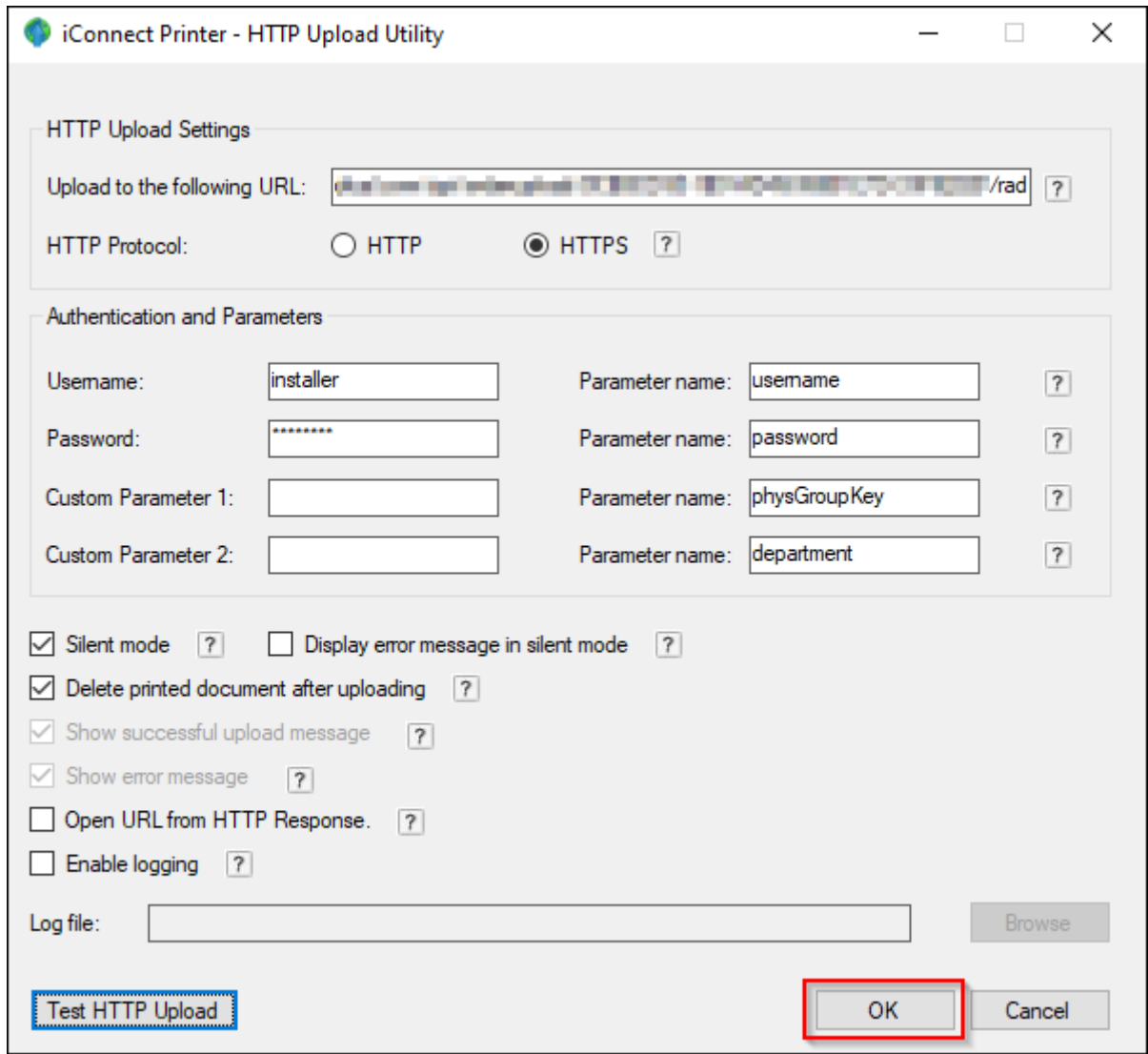
**Parameter name:** physGroupKey

**Parameter name:** department

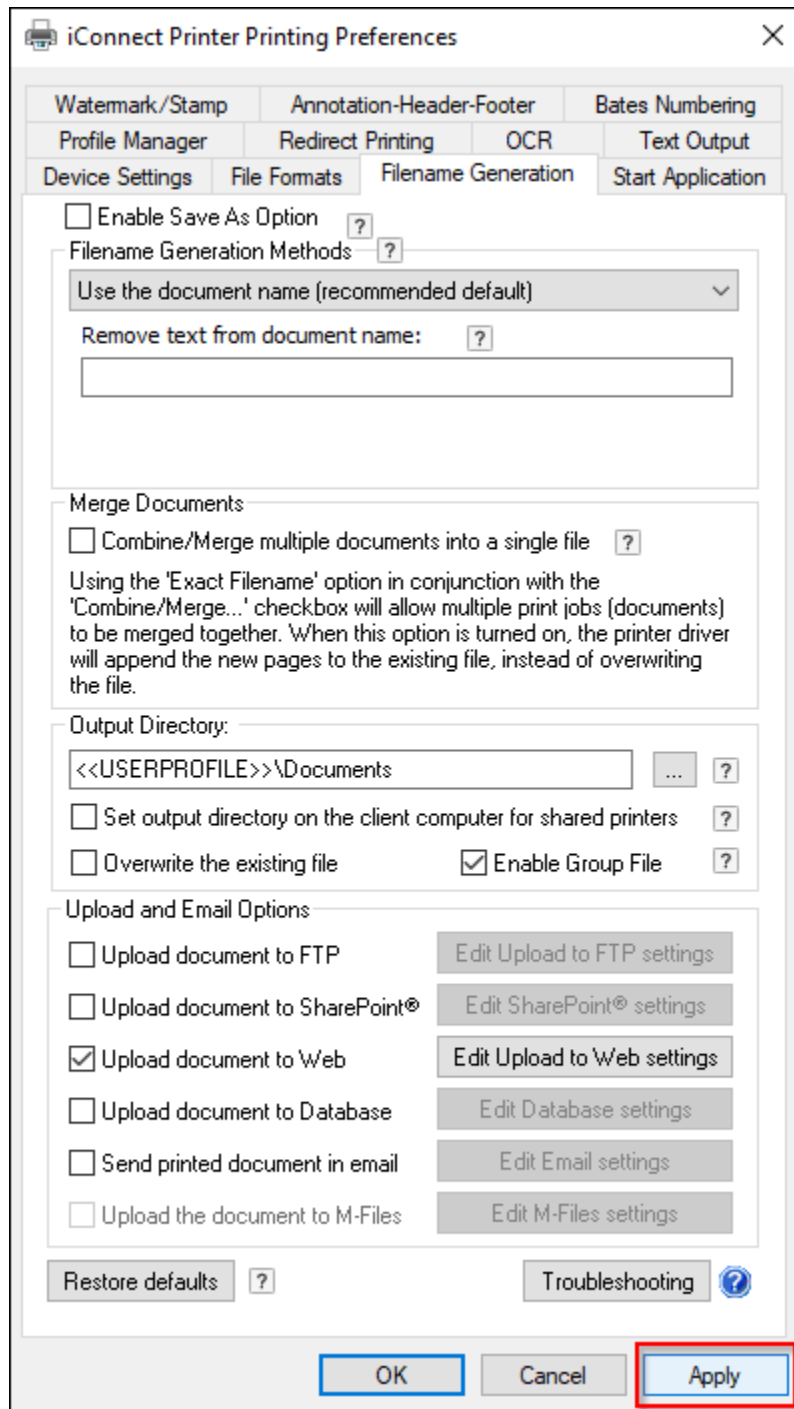
URL upload directory should follow the following format: <https://iconnectserver.com/api/orderupload/integrationkey/department> (unique Physician Group iConnect integration key from iOrder with the additional folder structure in the string. i.e. Lab, Rad)



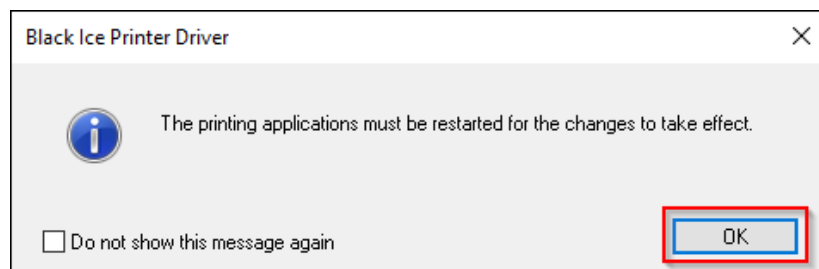
Setup Figure 1.4.6. Select OK.



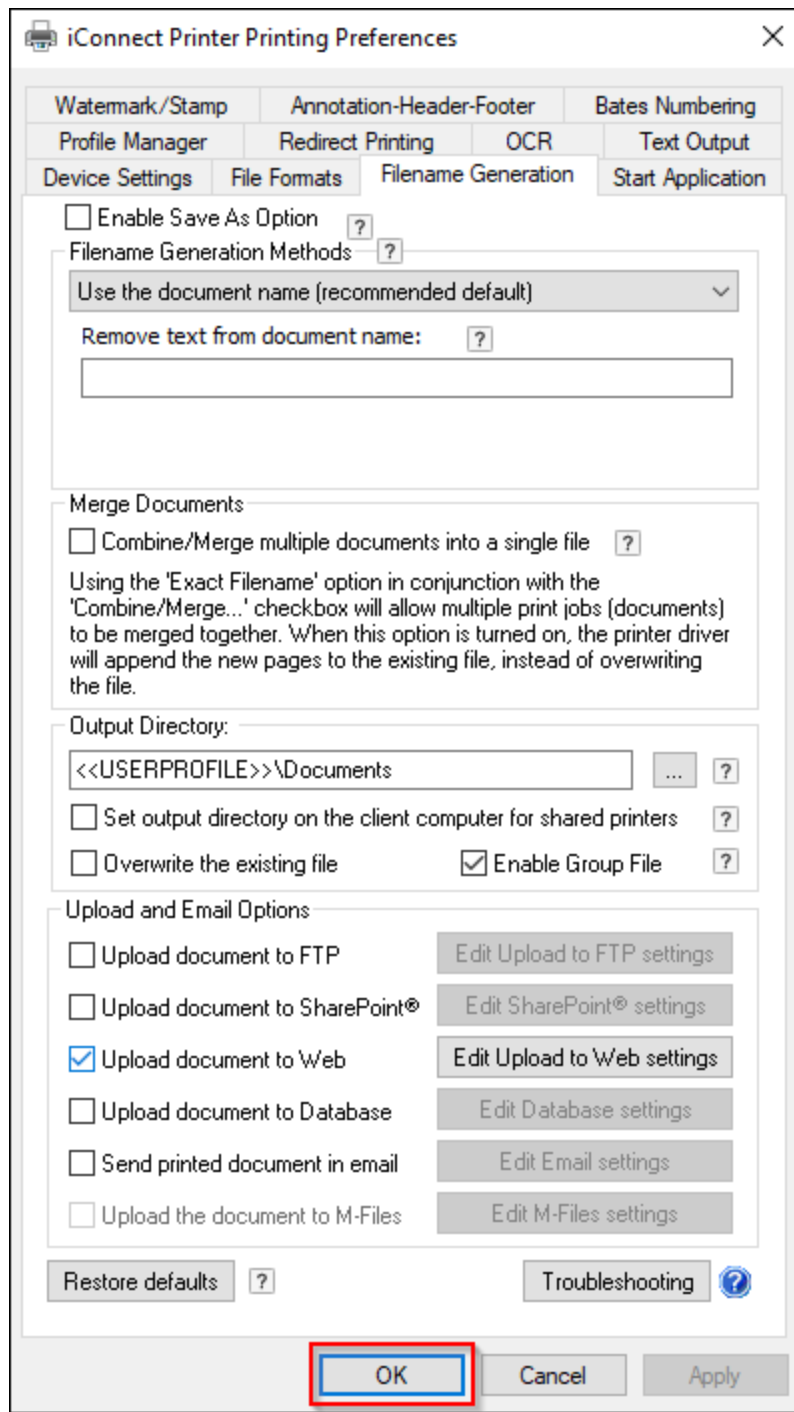
Setup Figure 1.4.7. Select OK.



Setup Figure 1.4.8. Select Apply.



Setup Figure 1.4.9. Select OK.



Setup Figure 1.4.10. Select OK to exit printing preferences.

## 2 - Testing

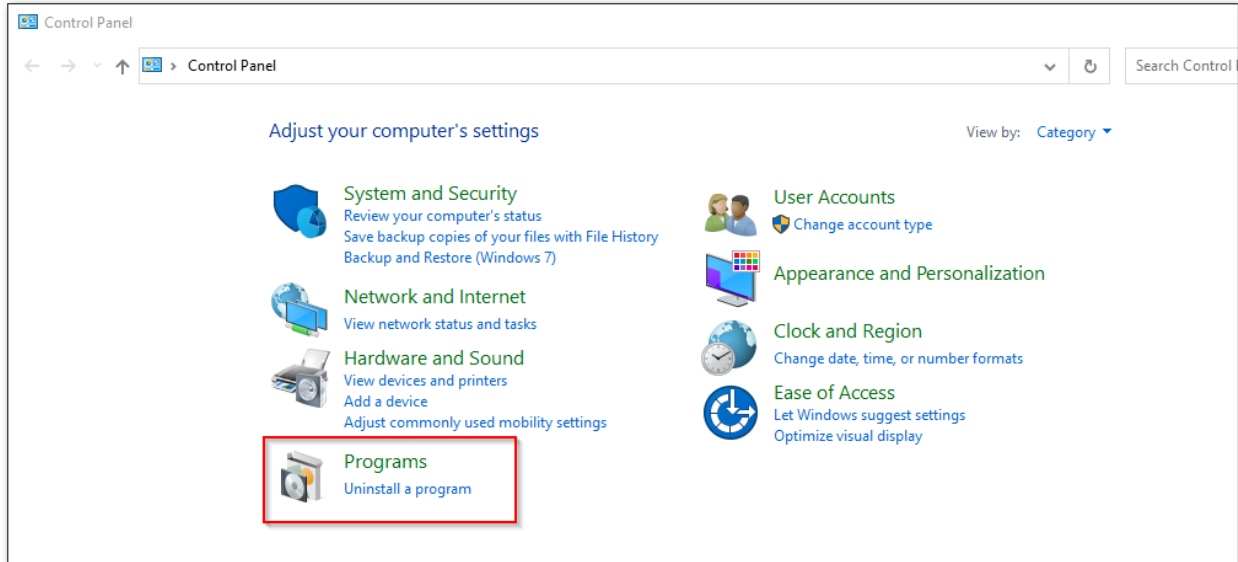


Testing Figure 2.1

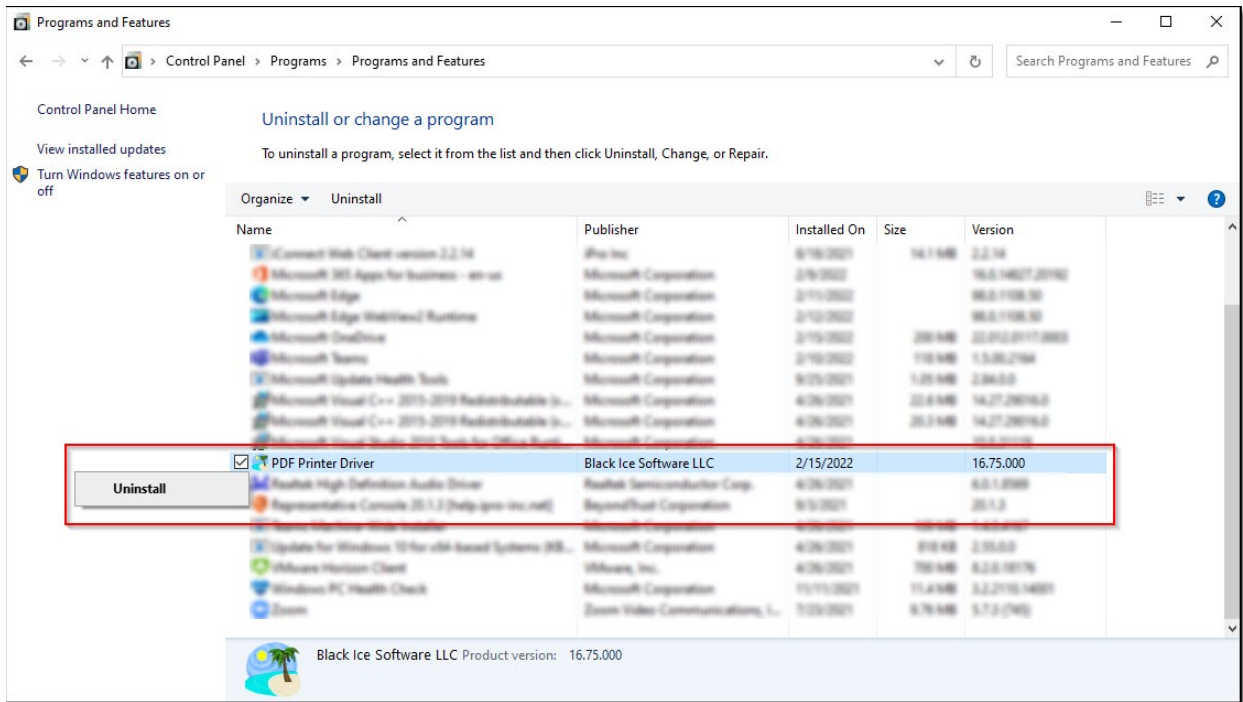
- 2.1 Open any PDF or document and click Print. User can choose printer based on order type. Print the document to the appropriate printer and check downstream iOrder application to ensure the PDF file landed.



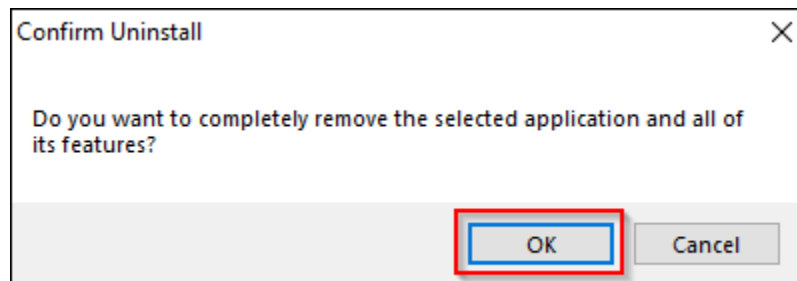
### 3 – Uninstalling iConnect PDF printer.



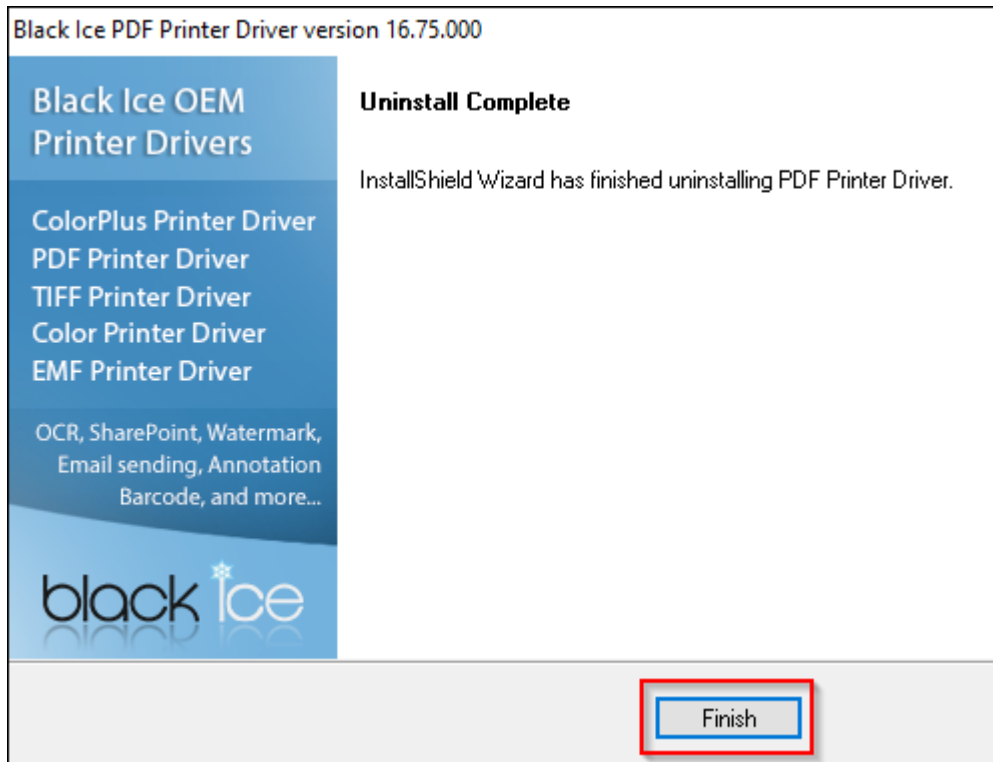
Uninstall Figure 3.1. Navigate to Control Panel. Select Uninstall a program.



Uninstall Figure 3.2. Right click on the PDF Printer Driver and choose Uninstall.



Uninstall Figure 3.3. Select OK.



Uninstall Figure 3.4. Select Finish to exit wizard.

## 4 - Contacting support

iPro's Technical Support Team is available to help 24/7 with any issues you may encounter. If you or your staff have any concerns please contact iOrder Support at [support@iordermedical.com](mailto:support@iordermedical.com) or by phone at **1-877-902-7877**.

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